MABELLE McLEOD LEWIS Memorial Fund for Grants in Aid of Scholarly Work

Applications and recommendations for awards to begin in 2012 must be received no later than JANUARY 20, 2012.

The Mabelle McLeod Lewis Memorial Fund, established by the late Donald McLeod Lewis as a memorial to his wife, provides grants directly to advanced doctoral candidates affiliated during the grant period with Northern California universities and colleges for study and research in the humanistic disciplines.

The present purpose of the Trustees of the Fund is to aid such study and research in the humanities (e.g., literature, history, philosophy). Awards will be made by the Trustees upon recommendation of a Nominating Committee.

Grants are awarded to bring about the completion, normally within a period of one year, of a scholarly dissertation project upon which very significant work has already been accomplished. Awards will be announced in March 2012. Work under the grant must be started no later than October 1, 2012. Application will not be entertained for the purpose of publishing dissertation research.

Announcements of awards will be made to the graduate deans of the institutions with which the grantees are affiliated. Grantees will, however, receive the awards directly and will be regarded as individual scholars rather than as representatives of their institutions. Preference will be given to applicants who have not held similar grants for the completion of a dissertation.

Grants are available only to applicants who are in financial need as determined by the Trustees upon review of the applications. Any grantee whose financial need is changed materially by receipt of another grant or any income or assets not available at the date of the Statement of Financial Need must so inform this Fund and may expect the amount of the grant to be reduced. The Trustees expect that requests will be only for reasonable and necessary amounts not foreseeably available from any other source. Award funds not appropriately expended in the completion of the project shall be returned to the Trustees.

A principal purpose of the award is to permit the grantee to devote full-time to the completion of the project. Consequently Lewis Fellows may not perform services during the grant period except as specifically provided below. Moreover, grantees may not hold any other award or fellowship simultaneously with the Mabelle McLeod Lewis grant except in the form of direct grants from their universities for tuition or other benefits which do not require the performance of services. Upon application to the Trustees a grantee may be allowed one quarter or semester of Teaching Assistantships in his or her own department with a limit of eight hours per week.

The application for grants-in-aid must be supported by recommendations from the applicant's dissertation director and two other recognized scholars.

Each grantee will report to the Trustees in writing the work completed during the award period.

Copies of the application form may be obtained after October 17, 2011 from your Fellowship office, Department Administrator or from:

Mabelle McLeod Lewis Memorial Fund
Box 20424, Stanford, California 94309-0424
mmcleodlewis@yahoo.com

or

MONICA WHEELER, Executive Secretary
(408) 293-9952
MABELLE McLEOD LEWIS
Memorial Fund
Cover Sheet To Application

Application Due by JANUARY 20, 2012 for Awards to be Made for That Year

THE APPLICATION AND ITS ASSEMBLY

• The application kit consists of an Announcement, the Application Form, the Statement of Financial Need, three Recommendation Forms, and a Return Envelope.

A. Carefully read the Announcement. You are bound by its provisions.

B. Complete the Application Form. Attach a Full Description of your project, in not more than 1,000 words, typed, including an exact title to the dissertation, summary of work completed to date, and estimate of time required to conclude. You should describe your project’s significance for humanistic scholarship in a manner accessible to an interdisciplinary committee.

C. Complete the Statement of Financial Need. Attach a detailed Research Budget for the period during which the grant will be expended, specifying all probable costs by category, such as registration fees, books, rent, dependent allowances, food, transportation and/or travel, costs of microfilm, computer and/or similar research services or equipment.

D. Attach to the Application Form a Curriculum Vitae, including date of admission to doctoral candidacy, date of oral examinations, degrees earned, teaching and research assistantships, academic appointments, and publications. Please include the financial support you have had in the form of fellowships since you began graduate work.

E. Make three copies each of B, C and D. Collate and return original plus three copies of each document. (There will be four COMPLETE sets of your application. EACH set will consist of 1. Application, 2. Full Description of project, 3. Statement of Financial Need, 4. Research Budget and 5. Curriculum Vitae.) This allows each member of the Nominating Committee to have his or her own set of copies, each set stapled in the order indicated.

• Mail all forms and all copies in the enclosed envelope to Mabelle McLeod Lewis Memorial Fund.

• Transcripts are not required.

IMPORTANT! Do not send via federal express, express mail, certified or registered mail, or in any manner requiring a signature. This will delay receipt of your application. You will receive an email acknowledging receipt of your application, and informing you of any missing recommendations.

THE RECOMMENDATIONS

• Three recommendations are required: one from the applicant's dissertation director and two from other recognized scholars. Recommendations are to be submitted by the recommenders on the enclosed Recommendation Forms and are to be sent directly to the Nominating Committee at the address below. The applicant has the responsibility of making sure that these forms reach the Nominating Committee by the JANUARY 20 deadline.

Mabelle McLeod Lewis
Memorial Fund
Box 20424 • Stanford, California 94309-0424
MABELLE McLEOD LEWIS
Memorial Fund
Application Form Due By January 20, 2012 For Awards To Be Made For That Year

Name ........................................ Telephone .................................
Local Address ............................ Social Security No. ......................
............................................... ...............................
Permanent Address: Notice of application result
 ............................................... should be mailed to:
............................................... ...............................
............................................... ...............................
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 ............................................... Local Address
 ............................................... Permanent Address

Your title or description of your position or status at your institution: ...........................................................

Title of Dissertation ............................
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STATEMENT OF FINANCIAL NEED
As of ________, 20___

Name ___________________________ Address ___________________________

Mabelle McLeod Lewis Memorial Fund grants-in-aid of scholarly work are available only to applicants who are in financial need.

In submitting my Application and Research Budget, I certify and acknowledge financial need and inability to provide for the expenditures described in those documents as of the date indicated. I expect the Trustees to rely upon the correctness of the facts asserted in this Statement in making any grant to me.

__________________________________________
Date                                                Signature
CONFIDENTIAL RECOMMENDATION
(inaccessible to the applicant)
To The Nominating Committee, Mabelle McLeod Lewis Memorial Fund
BOX 20424, STANFORD, CALIFORNIA 94309-0424

(to be mailed directly to the Nominating Committee by JANUARY 20, 2012)

Name of Applicant

Title of Project

The attached announcement describes the Fund's purposes and its policies concerning eligibility. In the space below, please discuss the applicant's project, making clear its humanistic qualities and significance. Although difficult to make, comparative judgements are especially useful. Please make three extra copies of this Recommendation form and return all four copies to the Fund. If you prefer to provide your comments in a separate letter, please make three extra copies of this form and staple a copy of your letter to each copy of the form, and return all four sets in a 9 x 12 envelope by the January 20, 2012 deadline. If you prefer to submit electronically, send attachment to mmcleodlewis@yahoo.com.

Please assist the Nominating Committee by checking a box below to compare the applicant to other students at a comparable state of their careers:

<table>
<thead>
<tr>
<th>Average □ 1</th>
<th>Somewhat above average □ 2</th>
<th>Good □ 3</th>
<th>Unusual □ 4</th>
<th>Outstanding □ 5</th>
<th>Truly exceptional □ 6</th>
</tr>
</thead>
</table>

Also indicate, if applicable: □ Best student this year □ Best student in five years
□ Best student in ten years □ Best student in ____ years

Signature
Date

Name (printed or typed) Position or Title Institution

RETURN ORIGINAL PLUS THREE COPIES OF RECOMMENDATION FORM AND LETTER